

### **Nominating Committee:**

The Nominating Committee organizes and conducts the nominations and elections of all Faculty committees with the help of the Dean's secretary.

#### Membership:

It is an elected committee of five Faculty members. It has no ex officio members and no student members. The Chair is elected from members of the Committee. A quorum consists of four (4) elected members.

#### Duties:

1. Surveying Faculty members about their committee preferences.
2. Making nominations for elected membership for all Faculty committees.
3. Proposing slates of nominees that are balanced by program, gender, experience, subject area, etc. to the Faculty.
4. In addition to preparing a slate of nominees, receiving nominations from individual faculty members signed by the nominee and two eligible nominators